#### Payment structure

Instructors are paid \$150 per hour of instruction. If a workshop reaches 12 registrations or more, the instructor is eligible for additional pay (40% of ticket sales after the base honorarium is met). Please note that the Piper Writers Studio offers several tiers of ticket pricing and seat scholarships which could affect any bonus pay. See the chart below for details:

instructional hours	base honorarium	Incentive payscale if class >12 registrants	Example if full class (20) half general   half student tickets
2	\$300	\$300 + 40% all ticket sales over \$300	(10x\$40) + (10x\$20) = \$600 sales \$300 + 0.4 (\$600-\$300) = \$420 base pay 40% of ticket sales total honorarium
4	\$600	\$600 + 40% all ticket sales over \$600	(10x\$80) + (10x\$40)= \$1200 sales \$600 + 0.4(\$1200-\$600) = \$840 base pay 40% of ticket sales above base pay total honorarium
8	\$1200	\$1200 + 40% all ticket sales over \$1200	(10x\$160) + (10x\$80)= \$2400 sales \$1200 + 0.4(\$600-\$300) = \$1680 base pay 40% of ticket sales total honorarium

### Class length

• PWS workshops meet for 2 hours with up to 4 sessions.

## What is the average class size?

 PWS workshops require a minimum of 6 students to run. Instructors are not paid for canceled workshops. The Piper Center will advertise your workshop to the best of its abilities, but generally, our instructors whose classes have met or exceeded the 6-student minimum have done quite a bit of advertising via their online communities as well.

#### What is expected?

• At least one 2-hour workshop session covering a topic of your choice. The University of Arizona Poetry Center has an archive of free lesson plans. Take a look at a couple and get a feel for what is expected in a workshop setting: <a href="https://poetry.arizona.edu/education/k-12-youth/curriculum.">https://poetry.arizona.edu/education/k-12-youth/curriculum.</a>

What are some techniques that instructors have used in past workshops?

 Past instructors have incorporated personal items, supported students in discussions of each other's work, reviewed work outside of the session with feedback, created worksheets, etc. PWS is happy to brainstorm any ways to best support your students in virtual or in-person settings!

# How many times does my workshop meet?

 Consider how many lectures you'll need to get your point across. Most generative workshops (workshops in which you are teaching a writing technique or providing writing prompts) run for 1-2 sessions. 4 session workshops often cover larger projects, such as planning and executing a novel or memoir.

Do I have to be a published author to teach?

When reviewing your proposal, we consider publications, experience, performance, and
education in making our decision. For example, if you are pitching a slam poetry class but don't
have an MFA or BA in writing, we would ask that you provide more background on your
performance history, workshops you've led, relevant volunteer experience, etc.

Do participants meet outside of class/after class?

• Office hours, meet ups, writing groups are up to you! In the past, we've had instructors keep in touch with their students after the end of the workshop, but that is not a requirement to teach.